

2017 All-Imperial AUCTION Rules & Info.*

- **Location:** Bellaire Public Library Activity Room (basement), 330 32nd Street, Bellaire, Ohio 43906
- **Date & Time:** June 9, 2017, 7 pm; preview at 6 pm
- **Auctioneer:** Randy Clark, Dexter City Auction Gallery

ADMISSION TO THE AUCTION

Convention registrants and the general public may attend with no admission charge. Convention non-registrants must present identification. All bid cards will be distributed at the registration table.

CONSIGNING TO THE AUCTION

Only NIGCS members may consign to the Auction with a limit of 15 items/sets/lots per primary membership. Pairs or sets can/should be one lot, such as candlesticks, cream & sugar, or glasses.

DONATING TO THE AUCTION

1. Anyone may donate items. The Museum/Society is always open to and grateful for donations, but a limit of 15 items/sets/lots per donor may be entered into the 2017 Convention All-Imperial Auction.
2. Donations above the 15-item limit become property of the Society/Museum for use at its discretion.
3. The value of donated items may be tax deductible, but the Society/Museum must not appraise donations.

ORIGIN OF ITEMS

1. Authenticity of items/sets/lots will be determined by Imperial glassware "experts" who will inspect all items prior to the auction; the auction will consist of only Imperial and Imperial-related items.
2. Reproductions manufactured after Imperial closed will not be accepted. However, Society/Museum fundraisers, e.g. calendars and nut cups, Save Imperial Committee (SIC) glass, and Pioneer Glass made at the Imperial factory are acceptable, as well as Imperial ephemera, catalogs, advertising, novelties, and such.

SUBMISSION OF LISTS OF ITEMS

Submit a detailed list (name, mould #, color, and if possible, pictures) of high-quality items (limit of 15) that you wish to be considered for the auction. Send the above with your contact information to Fred Ottoson, PO Box 534, Bellaire, OH 43906, or electronically to Fred at fcottoson@imperialglass.org by February 15, 2017. The committee will select from those lists the quality items to be included in the auction, and the committee will notify the consigner/donor. For items chosen for inclusion in the auction, please submit quality pictures of the items or have the actual items at the Museum by April 10. The number of items chosen for inclusion in the auction will determine the amount of space available for "day of auction" submission on June 9. Check the web site (imperialglass.org) or call the Museum in May to learn the status of "day of auction" consignments. Space for "day of auction" submissions may be limited.

SHIPPING ITEMS TO THE MUSEUM

1. Contact the Museum (740.671.3971) before shipping.
2. If shipping **USPS (preferably Priority Mail)**, ship to:
National Imperial Glass Museum
PO Box 534
Bellaire OH 43906
3. If shipping **UPS, FedEx, or other carrier, ship to:**
Tom Tuttle
99 Edgington Lane
Wheeling, WV 26003

DELIVERING ITEMS TO THE MUSEUM

Contact **Fred Ottoson** at **740.676.6253** or the **Museum** at **740.671.3971** to make arrangements for delivery of your items to the Museum in Bellaire.

SELECTING & PREPARING ITEMS

1. **Damaged or repaired glass is NOT likely to be accepted.** However, rare or extremely desirable items with some damage may be accepted at the committee's discretion. Consignors should retrieve any rejected item or pulled item.
2. **Clean glass items before submitting them.** Do not risk rejection of your glass item because it is dirty.

PAPERWORK

1. Submit a 3"x5" card for each item/set/lot consigned or donated. If possible, include the mould or pattern number, and provide an accurate description in writing on the card. Indicate on the card if the item is a **consignment** or a **donation**.
2. The auctioneer must use your description to describe the item, so be as accurate and complete as possible.
3. Prepare a sheet with your name, address, and a listing of each item/set/lot consigned or donated.
4. Submit three return address mailing labels.
5. For consignors, submit a self-addressed stamped envelope so that the Treasurer may promptly mail proceeds to you.
6. The committee has complete discretion of positioning of lots.

AUCTION PROCESS & MONETARY ISSUES

1. **No "Buy Backs"** are permitted. A consignor a donor may NOT bid on an item that he/she has submitted.
2. The auctioneer has the prerogative to sell items/sets/ lots (e.g. goblets, cups, plates) in groups or by the item.
3. A lot may be returned, at the discretion of the Auction Committee, only during the sale of the next three items. The Auction Committee has final say on the return of said item/set/lot.
4. **The NIGCS will retain a commission of 20%** of the hammer price of consigned items. The **consignor will retain 80%** of the hammer price. For donated items, the NIGCS will retain 100% of the hammer price.
5. The Treasurer will tally and confirm all totals; the treasurer will then write and mail checks promptly to consignors in the self-addressed stamped envelope provided by the consignor. (See PAPERWORK above.)

RESERVE

1. A consignor or donor may set a **Reserve Price** of \$100 or higher. The bidding starts at the reserve amount. For example, if the reserve on the item is \$150, the bidding starts at \$150.
2. If no one bids at the reserve amount within a sufficient time determined by the auctioneer, the auctioneer will announce "No Sale" or similar statement and proceed promptly to the next lot. A donated item that fails to sell will become the property of the Society/Museum. A consignor is responsible to retrieve his/her unsold item.

UNSOLD, REJECTED, & PULLED ITEMS

If the consignor fails to retrieve an unsold, rejected, or pulled item, it will be stored in the Museum building. If the consignor has not attempted or arranged to retrieve the item by **August 15, 2017**, the Society/Museum may take possession of the item and consider it as a donation to be used at its discretion. Consignors are to incur any shipping expenses from Bellaire.

*Declarations or Actions by the NIGCS Board of Trustees or the Auction Committee subsequent to publication of the 2017 All-Imperial Auction Rules/Info take precedence over this document.