

2018 All-Imperial AUCTION Rules & Info.*

- **Location:** Bellaire Public Library Activity Room (basement), 330 32nd Street, Bellaire, Ohio 43906
- **Date & Time:** June 8, 2018, 7 pm; preview at 6 pm
- **Auctioneer:** Randy Clark, Dexter City Auction Gallery

ADMISSION TO THE AUCTION

Convention registrants and the general public may attend with no admission charge. Convention non-registrants must present identification. All bid cards will be distributed at the registration table.

CONSIGNING TO THE AUCTION

Only NIGCS members may consign to the Auction with a limit of 12 items/sets/lots per primary membership. Pairs or sets can/should be one lot, such as candlesticks, cream & sugar, or glasses.

DONATING TO THE AUCTION

1. Anyone may donate items. The Museum/Society is always open to and grateful for donations, but a limit of 12 items/sets/lots per donor may be entered into the 2018 Convention All-Imperial Auction.
2. Donations above the 12-item limit become property of the Society/Museum for use at its discretion.
3. The value of donated items may be tax deductible, but the Society/Museum must not appraise donations.

ORIGIN OF ITEMS

1. Authenticity of items/sets/lots will be determined by Imperial glassware "experts" who will inspect all items prior to the auction; the auction will consist of only Imperial and Imperial-related items.
2. Reproductions manufactured after Imperial closed will not be accepted. However, Society/Museum fundraisers, e.g. calendars and nut cups, Save Imperial Committee (SIC) glass, and Pioneer Glass made at the Imperial factory are acceptable, as well as Imperial ephemera, catalogs, advertising, novelties, and such.

SUBMISSION OF ITEMS

Items for inclusion in the All-Imperial Auction may be shipped to the Museum or dropped off at the Museum by May 1, 2018. This early submission is desirable because one can avoid a disappointing surprise on Auction day. (It might be that an item is not Imperial Glass, or perhaps it has some damage that went undetected.) Also desirable with early submission is the photographing of these items for posting on the Society web site. The committee does not plan to accept early submissions, whether shipped or dropped off, after May 1, 2018.

You may also submit items on the day of the Auction at the Library from 12:30 pm until 3:00 pm., but they cannot be photographed for the web site.

If you are certain that you will be submitting items on June 8, sending quality photographs (with as much identification as possible) by May 1 is desirable. The committee plans to have these photos posted on the web site. Send them electronically to fcottoson@imperialglass.org. As the old saying goes, "the sooner the better" applies for anything that you ship, drop off, or send. Please do not wait until April 30.

SHIPPING ITEMS TO THE MUSEUM

1. Contact the Museum (740.671.3971) before shipping any items.
2. If shipping **USPS (preferably Priority Mail)**, ship to:
National Imperial Glass Museum
PO Box 534
Bellaire OH 43906

3. If shipping **UPS, FedEx, or other carrier, ship to:**
Auction
c/o Tom Tuttle
99 Edgington Lane
Wheeling, WV 26003

DELIVERING ITEMS TO THE MUSEUM

Contact **Fred Ottoson** at **740.676.6253** or the **Museum** at **740.671.3971** to make arrangements for dropping off your items at the Museum in Bellaire. Drop off items by May 1.

SELECTING & PREPARING ITEMS

1. We desire the auction to contain only high quality items. **Thus, damaged or repaired glass is NOT likely to be accepted.** However, rare or extremely desirable items with some damage may be accepted at the committee's discretion. Consignors should retrieve any rejected item or pulled item promptly. See last topic in this document
2. **Clean glass items before submitting them.** Do not risk rejection of your glass item because it is dirty. We wish to accept every item submitted. Help us to fulfill our goal.

PAPERWORK

1. Submit a 3"x5" card for each item/set/lot consigned or donated. If possible, include the mould or pattern number, and provide an accurate description in writing on the card. Indicate on the card if the item is a **consignment** or a **donation**.
2. The auctioneer must use your description to describe the item, so be as accurate and complete as possible.
3. Prepare a sheet with your name, address, and a listing of each item/set/lot consigned or donated.
4. Submit three return address mailing labels.
5. For consignors, submit a self-addressed stamped envelope to facilitate mailing of your check.
6. The committee has complete discretion of positioning of lots.

AUCTION PROCESS & MONETARY ISSUES

1. **No "Buy Backs"** are permitted. Consignor and donors may NOT bid on an item that he/she has submitted.
2. The auctioneer has the prerogative to sell items/sets/ lots (e.g. goblets, cups, plates) in groups or by the item.
3. A lot may be returned, at the discretion of the Auction Committee, only during the sale of the next three items. The Auction Committee has final say on the return of said item/set/lot.
4. **The NIGCS will retain a commission of 20%** of the hammer price of consigned items. **The consignor will retain 80%** of the hammer price. For donated items, the NIGCS will retain 100% of the hammer price.
5. The treasurer will tally and confirm all totals; the treasurer will then ensure that checks are written and mailed promptly to consignors in the self-addressed stamped envelope provided by the consignor. (See PAPERWORK above.)

RESERVE

No items will be accepted for auction with a reserve.

UNSOLD, REJECTED, & PULLED ITEMS

If the consignor fails to retrieve an unsold, rejected, or pulled item, it will be stored in the Museum building. If the consignor has not attempted or arranged to retrieve the item by **August 16, 2018**, the Society/Museum may take possession of the item and consider it as a donation to be used at its discretion. Consignors are to incur any shipping expenses from Bellaire.

*Declarations or Actions by the NIGCS Board of Trustees or the Auction Committee subsequent to publication of the 2018 All-Imperial Auction Rules/Info take precedence over this document.